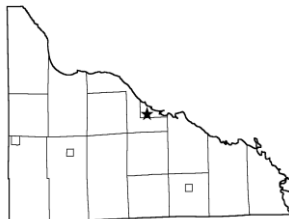


# Presque Isle County Clerk

Ann Marie Main  
County Clerk

Laura Rhode  
Chief Deputy



Rose M. Przybyla  
Alletta L. Misiak  
Christina O'Meara  
Jerry Bunton  
Deputies

## AGENDA PRESQUE ISLE COUNTY BOARD OF COMMISSIONERS ORGANIZATIONAL MEETING

**Tuesday, January 2, 2024 10:00 a.m.**

Call to Order  
Pledge, Prayer and Roll Call  
Public Comment

Election of Vice Chairman  
Adopt Presque Isle County Board of Commissioners  
Rules of Order as Amended  
Designation of Depositories  
Establish Regular Meeting Dates for 2024  
Disclosure Resolutions  
Posting of Meeting Dates  
Weather/Emergency Closing – County Offices  
Out-of-State Conventions – Funding  
Spending Limitations and Bidding Policy  
Invitation to Bid – Approved as to Form  
2024 Committee Appointments  
Special Appointments by the Chairman – Ratification  
Ratification of Chief Administrative Officer and Finance Committee

Payroll  
Adjourn

/s/ Ann Marie Main  
Ann Marie Main, County Clerk

Public are welcome to view the meeting via the link:

[Presque Isle County Michigan - YouTube](#)

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*Presque Isle County is an Equal Opportunity Employer.*

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Rogers City, MI 49779

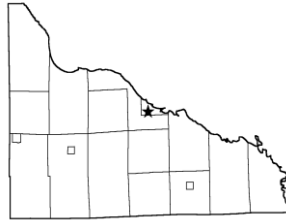
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Fax: (989) 734-7635

Email: [piclerk@picounty.org](mailto:piclerk@picounty.org)

# Presque Isle County Board of Commissioners

## COMMISSIONERS

District 1 – Clifford Tollini  
District 2 – MaryAnn Heidemann  
District 3 – Michael Darga  
District 4 – Wayne Saile, Jr.  
District 5 – John Chappa



CHAIR  
John Chappa

VICE-CHAIR  
Michael Darga

COUNTY CLERK &  
CLERK TO THE BOARD OF  
COMMISSIONERS  
Ann Marie Main

## **AGENDA**

**Board of Commissioner's Meeting**  
**Thursday, January 11, 2024`**  
**7:00 p.m.**

### **Call to Order**

### **Pledge, Prayer and Roll Call**

### **Approval of the Agenda – Additions/Deletions**

### **Conflict Disclosure**

### **Minutes of the Meeting of December 29, 2023**

### **Minutes of the Organizational Meeting of January 2, 2024**

### **Claims Audit**

### **Citizens Appearing Before the Board**

### **Unfinished Business:**

1.

### **New Business:**

1. Disclosure - Commissioner Tollini
2. Lake Esau & Grand Lake water level
3. Invoice - Moran's Iron
4. Building and Zoning- Office Policy

### **Committee Reports – (Finance, PHS, CHG, A&P, Personnel)**

### **Special Appointment Committee reports**

### **Commissioner Comment**

### **Other Government Officials**

### **Correspondence**

### **Payroll**

### **Adjourn**

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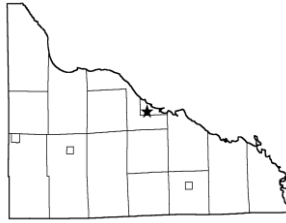
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# *Presque Isle County Board of Commissioners*

## COMMISSIONERS

District 1 – Clifford Tollini  
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District 3 – Michael Darga  
District 4 – Wayne Saile, Jr.  
District 5 – John Chappa



CHAIR  
John Chappa

VICE-CHAIR  
Michael Darga

COUNTY CLERK &  
CLERK TO THE BOARD OF  
COMMISSIONERS  
Ann Marie Main

## **AGENDA**

**Board of Commissioner's Meeting  
Friday, January 26, 2024  
9:30 a.m.**

**Call to Order  
Pledge, Prayer and Roll Call  
Approval of the Agenda – Additions/Deletions  
Conflict Disclosure  
Minutes of the Meeting of January 11, 2024  
Treasurer's Report**

**Citizens Appearing Before the Board**

**Unfinished Business:**

1.

**New Business:**

1. Target Alpena Update - Mike Mahler
2. Resolutions to Borrow and Resolution of Agency
3. AIA Contract - Courthouse Annex HVAC replacment
4. Lighthouse - invoices

**Committee Reports – (Finance, PHS, CHG, A&P, Personnel)  
Special Appointment Committee reports  
Commissioner Comment  
Other Government Officials  
Correspondence  
Payroll  
Adjourn**

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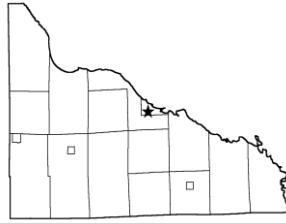
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# *Presque Isle County Board of Commissioners*

## COMMISSIONERS

District 1 – Clifford Tollini  
District 2 – MaryAnn Heidemann  
District 3 – Michael Darga  
District 4 – Wayne Saile, Jr.  
District 5 – John Chappa



CHAIR  
John Chappa

VICE-CHAIR  
Michael Darga

COUNTY CLERK &  
CLERK TO THE BOARD OF  
COMMISSIONERS  
Ann Marie Main

## **AGENDA**

**Board of Commissioner's Meeting  
Thursday, February 8, 2024  
7:00 p.m.**

**Call to Order  
Pledge, Prayer and Roll Call  
Approval of the Agenda – Additions/Deletions  
Conflict Disclosure  
Minutes of the Meeting of January 26, 2024  
Claims Audit**

### **Citizens Appearing Before the Board**

#### **Unfinished Business:**

1.

#### **New Business:**

1. AIA contract HVAC project
2. Registration - Materials Management Plan Virtual Conference
3. Registration - Governing Essential series

**Committee Reports – (Finance, PHS, CHG, A&P, Personnel)  
Special Appointment Committee reports  
Commissioner Comment  
Other Government Officials  
Correspondence  
Payroll  
Adjourn**

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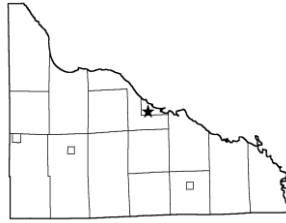
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# Presque Isle County Board of Commissioners

## COMMISSIONERS

District 1 – Clifford Tollini  
District 2 – Mary Ann Heidemann  
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District 4 – Wayne Saile, Jr.  
District 5 – John Chappa



CHAIR  
John Chappa

VICE-CHAIR  
Michael Darga

COUNTY CLERK &  
CLERK TO THE BOARD OF  
COMMISSIONERS  
Ann Marie Main

## **AGENDA**

**Board of Commissioner's Meeting  
Friday, February 23, 2024  
9:30 a.m.**

**Call to Order  
Pledge, Prayer and Roll Call  
Approval of the Agenda – Additions/Deletions  
Conflict Disclosure  
Minutes of the Meeting of February 8, 2024  
Treasurer's Report**

**Citizens Appearing Before the Board**

**Unfinished Business:**

1.

**New Business:**

1. Ocqueoc Outdoor Center - Grant application
2. Vacation carry over

**Committee Reports – (Finance, PHS, CHG, A&P, Personnel)  
Special Appointment Committee reports  
Commissioner Comment  
Other Government Officials  
Correspondence  
Payroll  
Adjourn**

**\*\*\* WORKSHOP \*\*\* Immediately following regular meeting**

**Topic: Soil permitting agreement with Conservation District**

Public are welcome to view the meeting via the link:

[Presque Isle County Michigan - YouTube](#)

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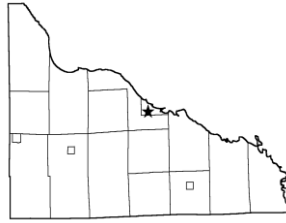
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# Presque Isle County Board of Commissioners

## COMMISSIONERS

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District 4 – Wayne Saile, Jr.  
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CHAIR  
John Chappa

VICE-CHAIR  
Michael Darga

COUNTY CLERK &  
CLERK TO THE BOARD OF  
COMMISSIONERS  
Ann Marie Main

## **AGENDA**

**Board of Commissioner's Meeting  
Wednesday, March 14, 2024  
7:00 p.m.**

**Call to Order  
Pledge, Prayer and Roll Call  
Approval of the Agenda – Additions/Deletions  
Conflict Disclosure  
Minutes of the Meeting of February 23, 2024  
Minutes of Workshop of February 23, 2024  
Claims Audit**

**Citizens Appearing Before the Board**

**Unfinished Business:**

1.

**New Business:**

1. Committee Appt's - Bldg Board of Appeal
2. 9-1-1 Surcharge
3. Veteran's Service Grant
4. Renewable Energy Grant discussion
5. Resignation - Building Inspector
6. Contract - Building Official

**Committee Reports – (Finance, PHS, CHG, A&P, Personnel)  
Special Appointment Committee reports  
Commissioner Comment  
Other Government Officials  
Correspondence  
Payroll  
Adjourn**

Public are welcome to view the meeting via the link:  
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The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Tuesday, January 2, 2023, at 10:00 a.m. for the purpose of organizing.

County Clerk Ann Marie Main called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Darga gave the prayer and the Clerk called the roll.

Commissioners present: Mary Ann Heidemann, Michael Darga, Wayne Saile Jr., John Chappa.  
Commissioners not present: Clifford Tollini  
Commissioners excused: None

### **PUBLIC COMMENT**

No one addressed the board.

### **ELECTION OF A VICE-CHAIR**

Commissioner Heidemann nominated Commissioner Darga for vice-chair. After three calls for further nominations and there being none, a motion was made by Commissioner Heidemann and seconded by Commissioner Saile to close the nominations and the clerk be instructed to cast a unanimous ballot electing Michael Darga as vice-chair for 2023-2024.

Ayes: Heidemann, Darga, Saile, Chappa  
Nays: None  
Motion carried by roll call vote.

Commissioner Darga took his seat as vice-chair.

### **PRESQUE ISLE COUNTY BOARD OF COMMISSIONERS RULES OF ORDER AS AMENDED**

Motion by Commissioner Heidemann and seconded by Commissioner Darga to adopt the 2024 Presque Isle County Board of Commissioners Rules of Order as amended.

Ayes: Darga, Saile, Chappa, Heidemann  
Nays: None  
Motion carried by roll call vote.

### **RESOLUTION – DESIGNATION OF DEPOSITORIES**

WHEREAS, under the laws of the State of Michigan, Act No. 40 of the Michigan Public Acts of 1932, 1<sup>st</sup> Extra Session, as amended (MCL 129.12), this Board is required to provide, by resolution, for the deposit of all public monies, including tax monies belonging to or held for the State, County or other political units coming into the hands of the County Treasurer in one or more financial institutions within the State, and



THEREFORE, BE IT RESOLVED by the Presque Isle County Board of Commissioners as follows:

1. The Presque Isle County Board of Commissioners hereby provides for the designation and deposit of all public money including tax money by the Presque Isle County Treasurer in the following financial institutions:

Huron State Bank of Rogers City as General Depository  
Alpena Alcona Area Credit Union  
Awakon Federal Credit Union  
Nicolet National Bank (formally Bank of Alpena)  
First Federal of Northern Michigan – Alpena and Cheboygan  
MBS – Multi Bank Securities  
Choice One Bank

2. The Treasurer and Finance Committee are authorized to enter into and execute on behalf of the County any contracts with any bank or trust company for the safekeeping or their party custodianship of any of the County's securities which will be the subject of such safekeeping or party custodianship arrangements, on such terms and conditions as the County Treasurer shall require, and
3. The County Treasurer is authorized to rely on the continuing effect of this Resolution until amended or repealed by a subsequent resolution of this or a successor Board of Commissioners.

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adopt the above resolution.

Ayes: Saile, Chappa, Heidemann, Darga

Nays: None

Motion carried by roll call vote.

#### **MEETING DATES FOR 2024 ESTABLISHED**

Motion by Commissioner Darga and seconded by Commissioner Heidemann that the 2024 regular meetings of the Board of Commissioners for the County of Presque Isle will be held on the second Thursday at 7:00 p.m. and the last Friday at 9:30 a.m., a change due to a holiday, or unless otherwise called by the Chair.

Ayes: Chappa, Heidemann, Darga, Saile

Nays:

Motion carried by roll call vote.

### **DISCLOSURE RESOLUTION – COMMISSIONER HEIDEMANN**

Motion by Commissioner Darga and seconded by Commissioner Saile to adopt the following resolution:

WHEREAS, Mary Ann Heidemann of Rogers City, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2023, and

WHEREAS, Ms. Heidemann is an account member in Huron State Bank of Rogers City, and Awakon Federal Credit Union of Rogers City, Alpena Alcona Area Credit Union, and

WHEREAS, Huron State Bank and Awakon Federal Credit Union are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Ms. Heidemann is an account member in said credit unions and bank and does desire to continue business as usual with said businesses, bank and credit unions.

Ayes: Heidemann, Darga, Saile, Chappa,

Nays: None

Motion carried by roll call vote.

### **DISCLOSURE RESOLUTION – COMMISSIONER DARGA**

Motion by Commissioner Heideman and seconded by Commissioner Saile to adopt the following resolution:

WHEREAS, Michael Darga of Rogers City, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2023, and

WHEREAS, Mr. Darga is the owner of Mike Darga Builders and Mike Darga Catering of Rogers City, Michigan, and

WHEREAS, Mr. Darga is an account member in Alpena Alcona Area Credit Union of Rogers City and Huron State Bank of Rogers City, and

WHEREAS, Alpena Alcona Area Credit Union and Huron State Bank are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Darga is the owner of Mike Darga Builders, Mike Darga Catering, and an account member in said credit union and bank and does desire to continue business as usual with said businesses, bank and credit union.

Ayes: Darga, Saile, Chappa, Heidemann

Nays: None

Motion carried by roll call vote.

### **DISCLOSURE RESOLUTION – COMMISSIONER SAILE**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adopt the following resolution:

WHEREAS, Wayne Saile, Jr. of Hawks, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2023, and

WHEREAS, Mr. Saile is an account member in Alpena Alcona Area Credit Union of Rogers City, Awakon Federal Credit Union of Rogers City and Huntington Bank, and

WHEREAS, Alpena Alcona Area Credit Union, Huntington Bank and Awakon Federal Credit Union of Rogers City are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Saile is an account member in said credit union and banks and does desire to continue business as usual with said businesses, banks and credit unions.

Ayes: Saile, Chappa, Heidemann, Darga

Nays: None

Motion carried by roll call vote.

### **DISCLOSURE RESOLUTION – COMMISSIONER CHAPPA**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adopt the following resolution:

WHEREAS, John Chappa of Hawks, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2023, and

WHEREAS, Mr. Chappa is the owner of Swan River Ranch, and

WHEREAS, Mr. Chappa is an account member in Alpena Alcona Area Credit Union of Rogers City, Awakon Federal Credit Union and Huntington Bank of Rogers City, and

WHEREAS, Alpena Alcona Area Credit Union, Awakon Federal Credit Union and Huntington Bank are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Chappa is the owner of Swan River Ranch and an account member in said credit union and banks and does desire to continue business as usual with said businesses, bank and credit unions.

Ayes: Chapp, Heidemann, Darga, Saile

Nays: None

Motion carried by roll call vote.

### **DISCLOSURE RESOLUTION – COUNTY CLERK**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adopt the following resolution:

WHEREAS, Ann Marie Main of Millersburg, Michigan has been elected Presque Isle County Clerk effective January 1, 2021 for a term of four years, and

WHEREAS, Ms. Main is an account member with the Alpena Alcona Area Credit Union of Rogers City, Huron State Bank of Rogers City and the Awakon Federal Credit Union of Rogers City, and

WHEREAS, the Alpena Alcona Area Credit Union, Huron State Bank of Rogers City and the Awakon Federal Credit Union are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Ms. Main is an account member with Alpena Alcona Area Credit Union, Huron State Bank and the Awakon Federal Credit Union and does desire to continue business as usual with said credit unions and bank.

Ayes: Heidemann, Darga, Saile, Chappa

Nays: None

Motion carried by roll call vote.

### **DISCLOSURE RESOLUTION – COUNTY TREASURER**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adopt the following resolution:

WHEREAS, Bridget LaLonde of Rogers City, Michigan has been elected Presque Isle County Treasurer effective January 1, 2021 for a term of four years, and

WHEREAS, Ms. LaLonde is an account member with Huron State Bank of Rogers City, and

WHEREAS, Huron State Bank is used as a depository for funds of said county;

THEREFORE, the Board of Commissioners of Presque Isle County are fully cognizant of the fact that Ms. LaLonde is an account member with Huron State Bank of Rogers City and does desire to continue business as usual with said bank.

Ayes: Darga, Saile, Chappa, Heidemann

Nays: None

Motion carried by roll call vote.

### **POSTING MEETING DATES – APPOINTMENT**

Motion by Commissioner Darga and seconded by Commissioner Saile to appoint the County Clerk to be responsible for posting regular meeting notices and committee meeting notices of the Presque Isle County Board of Commissioners for 2024.

Ayes: All, Motion passed by majority vote.

### **WEATHER/EMERGENCY CLOSING – COUNTY OFFICES**

Motion by Commissioner Darga and seconded by Commissioner Saile that the chair or the vice-chair be responsible for closing the county offices in case of a weather emergency or any other kind of emergency and to notify the rest of the board members and the radio and local TV station of their decision.

Ayes: All, Motion passed by majority vote

### **OUT-OF-STATE CONVENTIONS – FUNDING**

Motion by Commissioner Darga and seconded by Commissioner Heidemann that no out-of-state conventions, conferences or meetings will be funded during 2024, except by prior approval of the Board of Commissioners.

Ayes: Saile, Chappa, Heidemann, Darga

Nays: None

Motion carried by roll call vote.

### **SPENDING LIMITATIONS, BIDDING POLICY AND TRANSFERS**

Motion by Commissioner Darga and seconded by Commissioner Heidemann that it shall be the policy of this Board that continuing for 2024 the limit for spending on supplies will be \$1,500.00 for any one item or group of items and if the cost exceeds \$1,500.00, authorization must first be obtained from the Finance Committee or the full Board. Food and medical supplies for the jail are an exception to this directive.

Any amount in excess of \$1,500.00 must be presented to the Finance Committee in the form of a written request and must have approval by a majority of the Board of Commissioners.

It shall be the policy of this Board that two of the three members listed: the Chairperson, Vice-Chair or Finance Chairperson can authorize emergency maintenance repairs or replacements up to \$8,000.00.

No adjustment or transfer of funds shall be allowed which will adjust any employee's salary, bonus, compensation, or benefits, without the approval of the Board of Commissioners.

No adjustment or transfer will be allowed so as to co-mingle funds, and no department adjustment or transfer will be allowed that requires the transfer of funds from other separate funds, either into the department budget, or out of the department budget, without prior approval of the Finance Committee. The transfer or movement of funds does not apply to separate funds

established through grant monies received in accordance with grant requests prepared by each department.

Ayes: Chappa, Heidemann, Darga, Saile

Nays: None

Motion carried by roll call vote.

### **INVITATION TO BID – LEGAL FORM**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adopt the following proposed form of "Invitation to Bid" which meets legal requirements:

#### **INVITATION TO BID**

Notice is given that sealed proposals will be received at the Office of the Presque Isle County Clerk, P.O. Box 110, 151 E. Huron Avenue, Rogers City, Michigan 49779, on or before \_\_\_\_ (date) \_\_\_\_ at the hour of \_\_\_\_ o'clock \_\_\_\_ p.m., to be opened \_\_\_\_ (specify date and time) \_\_\_\_ for:

(Specifications)

\*Optional – a certified check in the amount equal to 10% of the total bid and made payable to Presque Isle County must accompany each bid as evidence of good faith and as guarantee that the bidder will comply with terms of the bid.

\*Optional – the plans and specifications of the work may be examined at the Office of the County Clerk weekdays from \_\_\_\_ (time) \_\_\_\_.

The Presque Isle County Board of Commissioners reserves the right to reject any and all bids (when appropriate add: or to accept any bid as a whole or in part) as in the exercise of discretion the Board may deem to be in the best interest of the County.

Ayes: All, Motion carried by majority vote.

### **COMMITTEE APPOINTMENTS**

Chairman Chappa made the following committee appointments and special appointments. First named is committee chairperson.

Executive Committee  
Finance and Auditing Committee  
Personnel Committee  
Courthouse & Grounds Committee  
Public Health & Safety Committee  
District Health Board

Chappa, Darga, Heidemann (alternate)  
Darga, Chappa, Tollini (alternate)  
Darga, Heidemann, Saile (alternate)  
Saile, Darga, Chappa (alternate)  
Saile, Darga, Chappa (alternate)  
Chappa, Darga  
Tollini (alternate)

Motion by Commissioner Darga and seconded by Commissioner Heidemann to ratify the above committee appointments as presented by Chairman Chappa for 2024.

Ayes: Heidemann, Darga, Saile, Chappa

Nays: None

Motion carried by roll call vote.

### **SPECIAL APPOINTMENTS**

Chairman Chappa made the following special appointments:

Chief Administrative Officer	Chappa
Court Security Committee	Chappa
Northern Counties Association	Heidemann, Chappa (alternate)
Michigan Works (Consortium)	Tollini, Heidemann (alternate)
MI Townships Association	Heidemann, Tollini (alternate)
Multi County Authority for Solid Waste	Darga
Dept. of Health & Human Services	Saile
NEMCOG	Heidemann, Chappa (alternate)
CDC/EDC/Tourism	Saile, Heideman (alternate)
Planning Commission	Heidemann
Transit Authority (Straits Regional Ride)	Tollini
Recycling Alliance	Darga
Conservation District	Saile, Tollini, (alternate)
Senior Citizens (including RCAS)	Darga, Heidemann (alternate)
NEMCSA	Chappa, Heidemann (alternate)
Road Commission Liaison	Tollini, Saile (alternate)
H.U.N.T.	Darga, Chappa (alternate)

Motion by Commissioner Darga and seconded by Commissioner Heidemann to ratify the special appointments as presented by Chairman Chappa for 2024.

Ayes: Darga, Saile, Chappa, Heidemann

Nays: None

Motion carried by roll call vote.

### **CHIEF ADMINISTRATIVE OFFICER AND FINANCE AND AUDITING COMMITTEE**

Chairman Chappa appointed the Chair of the Board as Chief Administrative Officer for Presque Isle County for 2024 and appointed Commissioner Darga and Chairman Chappa to the Finance and Auditing Committee for 2024.

Motion by Commissioner Heidemann and seconded by Commissioner Darga to ratify the appointments of Chief Administrative Officer and the Finance and Auditing Committee for 2024 as presented by Chairman Chappa.

Ayes: Saile, Chappa, Heidemann, Darga

Nays: None

Motion carried by roll call vote.

## **PAYROLL**

Motion by Commissioner Heidemann and seconded by Commissioner Saile to authorize per diem and mileage for this meeting.

Ayes: Chappa, Heidemann, Darga, Saile

Nays: None

Motion carried by roll call vote.

## **ADJOURN**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adjourn until Thursday, January 11, 2024 at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 10:32 a.m.

DATE: January 4, 2023

---

John Chappa, Chair

---

Ann Marie Main, County Clerk



The Board of Commissioners for the County of Presque Isle met on Thursday, January 11, 2024, at 7:00 p.m.

Chairman Chappa called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Darga gave the prayer and the Clerk called the roll.

Commissioners present: Mary Ann Heidemann, Michael Darga, Wayne Saile Jr, John Chappa and Clifford Tollini.

Commissioners excused: None

### **APPROVAL OF THE AGENDA**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to approve the agenda with one deletion;

1. Fiber Optic internet connection – 40 Mile Point Lighthouse

Ayes: All, Motion carried by a majority vote.

### **CONFLICT DISCLOSURE**

Commissioner Heidemann disclosed she is a property owner in the Presque Isle Harbor Association which may be a party to the lake level assessment discussion.

### **APPROVAL OF MINUTES OF DECEMBER 29, 2023**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to approve the minutes of December 29, 2023.

Motion carried by a majority vote.

### **APPROVAL OF MINUTES OF JANUARY 2, 2024**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to approve the minutes of January 2, 2024 as revised.

Motion carried by a majority vote.

### **CLAIMS AUDIT**

Motion by Commissioner Darga and seconded by Commissioner Tollini to approve the Claims Audit of January 10, 2024 in the amount of \$205,192.24.

Ayes: Darga, Saile, Chappa, Tollini, Heidemann

Nays: None

Motion carried by roll call vote.

### **CITIZENS APPEARING BEFORE THE BOARD**

Wayne Vermilya, Allis Twp. resident addressed the Board.

### **OLD BUSINESS**

None

## **NEW BUSINESS**

### **DISCLOSURE RESOLUTION – COMMISSIONER TOLLINI**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adopt the following resolution:

WHEREAS, Clifford Tollini of Onaway, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2023, and

WHEREAS, Mr. Tollini is the owner of Tollini Farms, and

WHEREAS, Mr. Tollini is an account member in Awakon Federal Credit Union, Straits Area Credit Union, Greenstone Farm Credit Services, Farm Services Agency, AgDirect LLC and Agco Financials, LLC and Huron State Bank of Rogers City, and,

WHEREAS, Awakon Federal Credit Union and Huron State Bank are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Tollini is the owner of Tollini Farms and an account member in said credit union and banks and does desire to continue business as usual with said businesses, banks and credit union.

Ayes: Saile, Chappa, Tollini, Heidemann, Darga

Nays: None

Motion carried by roll call vote.

### **LAKE EASU & GRAND LAKE LAKE LEVEL DISCUSSION**

County Drain Commissioner Robert Macomber briefed the Board on conversations with Stacy Hissong of Fahey, Schultz, Burzych & Rhodes in regards to steps to take to create an assessment district in the Lake Esau and Grand Lake area.

Attorney Stacy Hissong appeared via telephone to answer questions of the Board.

## **RESOLUTION**

### **LAKE ESAU – LAKE LEVEL**

WHEREAS, Lake Esau, located in Presque Isle Township, Presque Isle County, Michigan has an established normal lake level by the Presque Isle County Circuit Court under Part 307 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended (“Part 307”); and

WHEREAS, the Presque Isle County Board of Commissioners and its delegated authority have jurisdiction for the operation and maintenance of the normal level of Lake Esau. MCL 324.30702; and

WHEREAS, Part 307's primary mechanism to fund infrastructure and activities to maintain and operate the normal level of Lake Esau is by special assessments using a lake level special assessment district established by the Presque Isle County Circuit Court. See e.g., MCL 324.30711; and

WHEREAS, a review of the historical court order relating to Lake Esau's normal level found that the prior order does not delineate the boundaries of a lake level special assessment district to fund maintenance of Lake Esau's normal level; and

WHEREAS, based on the facts above, the Presque Isle County Board of Commissioners finds it necessary to: (1) approve hiring legal counsel and engineers to assist with the Part 307 lake level process, including filing a petition in the Presque Isle County Circuit Court; and (2) amend the lake level order for Lake Esau to allow for lake level variations, establish and confirm the boundaries of a lake level special assessment district, and conduct any other needed updates.

NOW, THEREFORE, BE IT RESOLVED:

1. Legal Counsel. Presque Isle County may retain legal counsel Fahey Schultz Burzych Rhodes PLC to assist with legal matters related to the Part 307 lake level process. Said legal counsel is explicitly authorized to file a petition in the Presque Isle County Circuit Court on behalf of Presque Isle County to allow for lake level variations, establish and confirm the boundaries of a lake level special assessment district, and conduct any other updates to the lake level order that are necessary to allow Presque Isle County to maintain and operate the normal lake level of Lake Esau. See MCL 324.30707(5) (circuit court has continuing jurisdiction).
2. Engineers. Presque Isle County may retain the engineering firm Spicer Group, Inc. to assist with activities related to maintenance and operation of the normal level of Lake Esau, including but not limited to preparation of studies and recommendations related to the boundaries of a lake level special assessment district and any other necessary updates to the lake level order; providing expert testimony related to the lake level order; and any other services deemed necessary by the Presque Isle County Board of Commissioners or its delegated authority.
3. Costs of Activities: All costs associated with the lake level activities authorized in this resolution, including retaining all necessary consultants (e.g., legal counsel and engineers), shall be reimbursed by a lake level special assessment district to the extent permitted by Part 307.

Motion by Commissioner Darga and seconded by Commissioner Tollini to adopt the above resolution:

Ayes: Chappa, Tollini, Heidemann, Darga, Saile,

Nays: None

Motion carried by roll call vote.

### **GRAND LAKE – LAKE LEVEL**

WHEREAS, Grand Lake, located in Krakow Township and Presque Isle Township, Presque Isle County, Michigan has an established normal lake level by the Presque Isle County Circuit

Court under Part 307 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended ("Part 307"); and

WHEREAS, the Presque Isle County Board of Commissioners and its delegated authority have jurisdiction for the operation and maintenance of the normal level of Grand Lake. MCL 324.30702; and

WHEREAS, Part 307's primary mechanism to fund infrastructure and activities to maintain and operate the normal level of Grand Lake is by special assessments using a lake level special assessment district established by the Presque Isle County Circuit Court. See e.g., MCL 324.30711; and

WHEREAS, a review of the historical court order relating to Grand Lake's normal level found that the prior order does not delineate the boundaries of a lake level special assessment district to fund maintenance of Grand Lake's normal level; and

WHEREAS, based on the facts above, the Presque Isle County Board of Commissioners finds it necessary to: (1) approve hiring legal counsel and engineers to assist with the Part 307 lake level process, including filing a petition in the Presque Isle County Circuit Court; and (2) amend the lake level order for Grand Lake to allow for lake level variations, establish and confirm the boundaries of a lake level special assessment district, and conduct any other needed updates.

NOW, THEREFORE, BE IT RESOLVED:

1. Legal Counsel. Presque Isle County may retain legal counsel Fahey Schultz Burzych Rhodes PLC to assist with legal matters related to the Part 307 lake level process. Said legal counsel is explicitly authorized to file a petition in the Presque Isle County Circuit Court on behalf of Presque Isle County to allow for lake level variations, establish and confirm the boundaries of a lake level special assessment district, and conduct any other updates to the lake level order that are necessary to allow Presque Isle County to maintain and operate the normal lake level of Grand Lake. See MCL 324.30707(5) (circuit court has continuing jurisdiction).
2. Engineers. Presque Isle County may retain the engineering firm Spicer Group, Inc. to assist with activities related to maintenance and operation of the normal level of Grand Lake, including but not limited to preparation of studies and recommendations related to the boundaries of a lake level special assessment district and any other necessary updates to the lake level order; providing expert testimony related to the lake level order; and any other services deemed necessary by the Presque Isle County Board of Commissioners or its delegated authority.
3. Costs of Activities: All costs associated with the lake level activities authorized in this resolution, including retaining all necessary consultants (e.g., legal counsel and engineers), shall be reimbursed by a lake level special assessment district to the extent permitted by Part 307.

Motion by Commissioner Tollini and seconded by Commissioner Darga to adopt the above resolution:

Ayes: Tollini, Heidemann, Darga, Saile, Chappa

Nays: None

Motion carried by roll call vote.

### **INVOICE – MORAN IRON WORKS**

Motion by Commissioner Tollini and seconded by Commissioner Chappa to pay the invoice to Moran Iron Works in the amount of \$68.00 for copies of architect drawings of the Courthouse Annex ordered by Commissioner Tollini.

Ayes: Heidemann, Darga, Saile, Chappa, Tollini

Nays: None

Motion carried by roll call vote.

### **BUILDING AND ZONING OFFICE POLICIES**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adopt the Building and Zoning Office Policies.

Ayes: Darga, Saile, Chappa, Tollini, Heidemann

Nays: None

Motion carried by roll call vote

### **BODY CAMERA & PORTABLE BREATHALYZERS PURCHASES**

Motion by Commissioner Tollini and seconded by Commissioner Darga to authorize the Sheriff Department to purchase seven body cameras in the amount of \$4,120.00 and 4 portable breathalyzers in the amount of \$1,168.00 to be paid with County Revenue Sharing restricted for law enforcement use only.

Ayes: Saile, Chappa, Tollini, Heidemann, Darga.

Nays: None

Motion carried by roll call vote.

### **PERMISSION FOR INSTALLATION FIBER INTERNET CONNECTION – 40 MILE POINT LIGHTHOUSE**

Motion by Commissioner Darga and seconded by Commissioner Tollini to authorize PIE&G to connect a new fiber optic internet line at the 40 Mile Point Lighthouse for the 40 Mile Point Lighthouse Society.

Ayes: All, motion carried by majority vote.

### **COMMITTEE MEETINGS**

#### **FINANCE COMMITTEE**

Commissioner Darga reported on the finance meeting of January 9, 2024.

#### **PERSONNEL COMMITTEE**

Commissioner Darga reported on the Personnel Committee meeting of January 10, 2024 and offers the following motion:

### **TAKING COUNTY OWNED VEHICLE HOME – BUILDING INSPECTOR**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to allow the Building Inspector Ken Robb to take the county owned vehicle home each night to his residence which is in Alpena County.

Ayes: Chappa, Tollini, Heidemann, Darga, Saile

Nays: None

Motion carried by roll call vote.

### **UPCOMING COMMITTEE MEETING DATES**

Public Health and Safety, Courthouse and Grounds and Airport and Parks will be held on Tuesday, January 23, 2024 beginning at 8:30 a.m. and running consecutively.

### **SPECIAL APPOINTMENT COMMITTEE REPORTS**

Tollini – reported on attending the Road Commission meeting

Heidemann – no report

Darga – no report

Saile – no report

Chappa – no report

### **COMMISSIONER COMMENT**

Commissioner Chappa commented on the movement of the Lake Esau matter.

### **OTHER GOVERNMENT OFFICIALS**

County Clerk Ann Marie Main reported on a phone meeting with the proposed architect James Renaud regarding the HVAC replacement project in the Courthouse Annex.

### **PAYROLL**

Motion by Commissioner Darga and seconded by Commissioner Tollini to authorize per diem and mileage for this meeting.

Ayes: Tollini, Heidemann, Darga, Saile, Chappa

Nays: None

Motion carried by roll call vote.

### **ADJOURN**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adjourn until Friday, January 26, 2024 at 9:30 a.m., subject to call of the Chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 8:31 p.m.

DATE \_\_\_\_\_

\_\_\_\_\_  
John Chappa, Chair

\_\_\_\_\_  
Ann Marie Main, County Clerk

DRAFT

The Board of Commissioners for the County of Presque Isle met on Friday, January 26, 2024 at 9:30 a.m.

Chairman Chappa called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Darga gave the prayer and the Deputy Clerk called the roll.

Commissioners present: Michael Darga, John Chappa and Mary Ann Heidemann

Commissioners excused: Wayne Saile, Clifford Tollini

### **APPROVAL OF AGENDA**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to approve the printed agenda with one addition:

1. Ocqueoc Outdoor Center Roof Project Bid

Ayes: All, Motion carried by a majority vote.

### **CONFLICT DISCLOSURE-COMMISSIONER CHAPPA**

1. Commissioner Chappa disclosed that Chappa Construction, who submitted a bid for the Ocqueoc Outdoor Center Roof Project, is his son. He does not have any financial ties to Chappa Construction.

Motion by Commissioner Heidemann and seconded by Commissioner Darga to allow Commissioner Chappa to vote on the Ocqueoc Outdoor Center roof project bid, he has no financial connection to Chappa Construction, has no conflict.

Ayes: Heidemann, Darga, Chappa

Nays: None

Excused: Saile, Tollini

Motion carried by roll call vote.

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to approve the minutes of January 11, 2024 with one correction to Invoice – Moran Iron Works.

Ayes: All, Motion carried by a majority vote.

### **TREASURER'S REPORT**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to receive and file the printed Treasurer's report of finances for December 2023.

Ayes: All, Motion carried by a majority vote.



## **CITIZENS APPEARING BEFORE THE BOARD**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **TARGET EDC/CDC SEMI-ANNUAL REPORT**

Target Alpena Director Mike Mahler gave the semi-annual Target Alpena EDC/CDC Report for Presque Isle County.

### **RESOLUTION TO BORROW AGAINST ANTICIPATED DELINQUENT 2023 REAL PROPERTY TAXES**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adopt the following resolution;

At a regular meeting of the Board of Commissioners of the County of Presque Isle, State of Michigan, held at Rogers City, Michigan, on the 26th day of January, 2024.

WHEREAS, the Board of Commissioners of the County of Presque Isle (the "County") has heretofore adopted a resolution establishing the Presque Isle County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Presque Isle County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2023 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2024, will be approximately \$1,700,000.00, exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Presque Isle, State of Michigan, as follows:

#### Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed One Million Seven Hundred Thousand Dollars (\$1,700,000.00) and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2023 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2024, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2023 delinquent taxes outstanding on March 1, 2024, or the portion of the 2023 delinquent taxes against which the County shall borrow, has been determined.

#### Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2024" with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to

interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer. If requested by the original purchaser of the notes and determined by the County Treasurer, the notes may be issued in the form of a single note with an exhibit containing the principal maturity amounts and applicable interest rates and due dates.

### Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption; provided, however, if the notes are issued in the form of a single note, the County Treasurer may determine that presentation and surrender of the notes to the note registrar and paying agent is not required for

some or all principal installments, and, in such case, such principal installments shall be paid to the registered owner of the notes as shown on the registration books. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check, draft or as the County Treasurer otherwise determines by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

### Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

### Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2024, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2024 Collection Account established in Section 6 hereof.

### 2024 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2024 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2024, or such later date as determined by the County Treasurer, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, State of Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

## Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2024 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2024 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

## Security for Payment of Notes

8. All of the moneys in the 2024 Collection Account and the 2024 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2024 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

## Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2024 Collection Account and the 2024 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this Section, and may thereafter reimburse itself from the delinquent taxes collected.

## Release of Pledge of 2024 Collection Account

10. Upon the investment of moneys in the 2024 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2024 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

## Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law once in The Bond Buyer, which is hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (f)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County Treasurer is authorized to enter into such agreements as may be required to enable the successful bidder or bidders to comply with the Rule.

## Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to paragraph (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

## Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

## Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this Section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

## Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the note by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

## Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

## Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen.

Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this Section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

## Chargebacks

18. For any principal payment date of the notes on or after January 1, 2027, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2024 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this Section shall not limit the authority of the County Treasurer under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.

## Purchase of Notes by County

19. All or any portion of the notes may be purchased or otherwise acquired by the County if the County Treasurer by order deems such purchase or acquisition to be in the best interest of the County. In such case, the County Treasurer is authorized to take such actions to effectuate the purchase or acquisition, including without limitation entering into an agreement to purchase or repurchase the notes. The purchase or other acquisition of notes by or on behalf of the County does not cancel, extinguish or otherwise affect the notes and the notes shall be treated as outstanding notes for all purposes of this resolution until paid in full.

## Issuance of Refunding Notes

20. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the "Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

## Form of Notes

21. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer's execution thereof.

Ayes: Darga, Chappa, Heidemann

Nays: None

Excused: Saile, Tollini

Motion carried by roll call vote.



**RESOLUTION OF AGENCY**  
**PURSUANT TO SECTION 87c OF ACT 206**

Motion by Commissioner Heidemann and seconded by Commissioner Darga to adopt the following resolution;

At a regular meeting of the Board of Commissioners of the County of Presque Isle, State of Michigan (the "County"), held at Rogers City, Michigan, on the 26th day of January, 2024.

WHEREAS, the Board of Commissioners of this County has heretofore adopted a resolution establishing the Presque Isle County Delinquent Tax Revolving Fund, pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, this Fund has been designated as the 100% Tax Payment Fund (the "Fund") by the County Treasurer; and

WHEREAS, pursuant to Act 206, upon creation of the Fund the County Treasurer is to act as agent for the County to administer the Fund; and

WHEREAS, the Board of Commissioners of the County has adopted a Resolution to Borrow Against Anticipated Delinquent 2023 Real Property Taxes to continue the Fund for 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF PRESQUE ISLE, STATE OF MICHIGAN, as follows:

1. Pursuant to Section 87c of Act 206, the County Treasurer's office shall receive for delinquent tax administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2024 by the County such sums as are provided by law.
2. As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the Resolution to Borrow Against Anticipated Delinquent 2023 Real Property Taxes heretofore adopted by the County Board of Commissioners.

Ayes: Chappa, Heidemann, Darga

Nays: None

Excused: Saile, Tollini

Motion carried by roll call vote.

**AIA CONTRACT-COURTHOUSE ANNEX HVAC REPLACEMENT**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to table this motion until revisions and clarifications are made to the contract.

Ayes: All, Motion carried by a majority vote.

### **40 MILE POINT LIGHTHOUSE - BLISS PAINTING**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to pay one half of the bill from Bliss Painting in the amount of \$5,588.02, to strip and repaint the public bathroom building. Total amount of the bill is \$11,176.04.

Ayes: Heidemann, Darga, Chappa

Nays: None

Excused: Saile, Tollini

Motion carried by roll call vote

### **40 MILE POINT LIGHTHOUSE - MIHM**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to pay one third (1/3) of the bill from MIHM, a SHIPPO approved company, in the amount of \$11,569.00, to perform masonry work and tuckpointing on the lighthouse. Total amount of the bill is \$34,707.00.

Ayes: Darga, Chappa, Heidemann

Nays: None

Excused: Saile, Tollini

Motion carried by roll call vote

### **OCQUEOC OUTDOOR CENTER ROOF PROJECT BIDS**

Presque Isle County received the following bids for the OOC roof project:

Chappa Construction \$40175.00

Story Roofing \$44700.00

ASAP Roofing \$48960.00

Heath Blanchard \$52471.58

BuildCo (RoofTek) \$55808.00

Murphy Builders \$58527.27

Source One \$67400.00

Motion by Commissioner Darga and seconded by Commissioner Heidemann to accept the proposal from Chappa Construction in the amount of \$40,175.00 to replace 3 roofs at the Ocqueoc Outdoor Center. Proposal acceptance based on low bid from a qualified contractor.

Ayes: Chappa, Heidemann, Darga

Nays: None

Excused: Saile, Tollini

Motion carried by roll call vote.

### **COMMITTEE MEETINGS**

Commissioner Darga reported on the Public Health & Safety, Courthouse & Grounds, and Airport & Parks committee meeting held January 26, 2024. Commissioner Darga also reported on the personnel meeting held January 9, 2024. Next personnel meeting will be held at the end of March.

### **SPECIAL APPOINTMENT COMMITTEE REPORTS**

Darga – reported on the Health Board meeting and gave an update on the recycling commission.

Tollini – absent

Heidemann – reported on the NEMCOG meeting and Planning Commission meeting.

Chappa – reported on the Health Board meeting.

Saile – absent

### **COMMISSIONER COMMENT**

Darga – none

Tollini - absent

Heidemann - The Friends of the Ocqueoc Outdoor Center are working on grants for new docks.

Chappa – commented on the good work by Commissioner Heidemann and Attorney Jeremiah Wirgau combing through the AIA contract.

Saile - absent

### **OTHER GOVERNMENT OFFICIALS**

Undersheriff Flewelling reported on the Onaway Patrol Program lacking funds.

Emergency Management Coordinator Sarah Melching reported on new equipment, electronic whiteboard and a mental health/first aid training in Metz coming up.

County Clerk Ann Marie Main discussed disclosure rules, happy that staff has been doing a good job covering the office while she has been out, early voting coming up, overtime for her staff.

### **CORRESPONDENCE**

2024 Presque Isle County travel guide participation flyer.

## **PAYROLL**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to authorize per diem and mileage for this meeting.

Ayes: Heidemann, Darga, Chappa

Nays: None

Excused: Saile, Tollini

Motion carried by roll call vote.

## **ADJOURN**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adjourn.

Ayes: All, Motion carried by a majority vote.

Thereupon the Board adjourned at 11:24 a.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
John Chappa, Chair

\_\_\_\_\_  
Laura Rhode, Chief Deputy County Clerk

The Board of Commissioners for the County of Presque Isle met on Thursday, February 8, 2024, at 7:00 p.m.

Chairman Chappa called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Darga gave the prayer and the Clerk called the roll.

Allis Twp resident Wayne Vermilya requested a point of privilege from the Chair, the Chair granted. Mr. Vermilya stated that any time the board recites a prayer to a man-made God they must allow a prayer recited that has a scientific meaning. Karen Vermilya then recited a quote from Wendall Berry.

Commissioners present: John Chappa, Clifford Tollini, Mary Ann Heidemann, Michael Darga and Wayne Saile Jr,  
Commissioners excused: None

### **APPROVAL OF THE AGENDA**

Motion by Commissioner Darga and seconded by Commissioner Tollini to approve the agenda.

Ayes: All, Motion carried by a majority vote.

### **CONFLICT DISCLOSURE**

None stated

### **APPROVAL OF MINUTES OF JANUARY 26, 2023**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to approve the minutes of January 26, 2024.

Motion carried by a majority vote.

### **CLAIMS AUDIT**

Motion by Commissioner Darga and seconded by Commissioner Saile to approve the Claims Audit of February 6o, 2024 in the amount of \$128,050.68

Ayes: Tollini, Heidemann, Darga, Saile, Chappa

Nays: None

Motion carried by roll call vote.

### **CITIZENS APPEARING BEFORE THE BOARD**

Wayne Vermilya, Allis Twp. resident addressed the Board.

### **OLD BUSINESS**

None

## **NEW BUSINESS**

### **AIA CONTRACT – HVAC PROJECT**

Motion by Commissioner Tollini and seconded by Commissioner Darga to table the matter for additional negotiation of the contract.

Ayes: All, Motion carried by majority vote.

### **REGISTRATION – MATERIALS MANAGEMENT PLANNING VIRTUAL CONFERENCE**

Motion by Commissioner Darga and seconded by Commissioner Tollini to allow up to three commissioners to attend the virtual session of the Materials Management Conference February 13-14, 2024 and pay necessary fees and per diem.

Ayes: Darga, Saile, Chappa, Tollini, Heidemann

Nays: None

Motion carried by roll call vote.

### **REGISTRATION – GOVERNING ESSENTIAL SERIES**

Motion by Commissioner Darga and seconded by Commissioner Tollini to allow any commissioner, Clerk and Chief Deputy Clerk to register and attend (virtually) the sessions in the Governing Essentials Series sponsored by Michigan State University Extension.

Ayes: Saile, Chappa, Tollini, Heidemann, Saile

Nays: None

Motion carried by roll call vote.

## **COMMITTEE MEETINGS**

### **FINANCE COMMITTEE**

Commissioner Darga reported on the finance meeting of February 6, 2024.

### **UPCOMING COMMITTEE MEETING DATES**

Public Health and Safety, Courthouse and Grounds and Airport and Parks will be held on Tuesday, February 20, 2024 beginning at 8:30 a.m. and running consecutively.

### **SPECIAL APPOINTMENT COMMITTEE REPORTS**

Heidemann – reported on attending Northern Michigan Counties (remotely)

Tollini – reported on attending the Road Commission meeting

Darga – no report

Saile – no report

Chappa – reported on attending the NEMSCA meeting

## **COMMISSIONER COMMENT**

Commissioner Tollini commented on the short notice of the recent election inspector trainings and Onaway would like to be included in future blight grants thru the county.  
Commissioner Chappa commented that there will be a workshop with the Conservation District immediately following the next regular meeting.

### **OTHER GOVERNMENT OFFICIALS**

Drain Commissioner Robert Macomber reported on a recent meeting regarding the Lake Esau lake level matter.  
County Clerk Ann Marie Main reported on the upcoming 9-day early voting. Clerk Main also reported an update to the Board on the civil suit (Reed v. PI County).

### **PAYROLL**

Motion by Commissioner Darga and seconded by Commissioner Tollini to authorize per diem and mileage for this meeting.

Ayes: Saile, Chappa, Tollini, Heidemann, Darga  
Nays: None  
Motion carried by roll call vote.

### **ADJOURN**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adjourn until Friday, February 23, 2024 at 9:30 a.m., subject to call of the Chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 8:31 p.m.

DATE \_\_\_\_\_

\_\_\_\_\_  
John Chappa, Chair

\_\_\_\_\_  
Ann Marie Main, County Clerk

The Board of Commissioners for the County of Presque Isle met on Friday, February 23, 2024 at 9:30 a.m.

Chairman Chappa called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Darga recited a reflection for the Board and the Clerk called the roll.

Commissioners present: Clifford Tollini, Michael Darga, John Chappa and Mary Ann Heidemann  
Commissioners excused: Wayne Saile

### **APPROVAL OF AGENDA**

Motion by Commissioner Tollini and seconded by Commissioner Darga to approve the printed agenda.

Ayes: All, Motion carried by a majority vote.

### **CONFLICT DISCLOSURE**

None stated

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to approve the minutes of February 8, 2024.

Ayes: All, Motion carried by a majority vote.

### **TREASURER'S REPORT**

Motion by Commissioner Darga and seconded by Commissioner Tollini to receive and file the printed Treasurer's report of finances for January 2024.

Ayes: All, Motion carried by a majority vote.

### **CITIZENS APPEARING BEFORE THE BOARD**

Wayne Vermilya, Allis Twp resident, offered to be a liaison for discussions of the Materials Management Plan.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

### **OCQUEOC OUTDOOR CENTER – GRANT APPLICATION**

Commissioner Heidemann, on behalf of the Friends of the Ocqueoc Outdoor Center group, presented the plan for a grant application and presented a resolution for the board to consider.



**RESOLUTION OF AUTHORIZATION**  
**For Michigan Natural Resource Trust Fund Grant Application**

WHEREAS, the Presque Isle County Board of Commissioners supports the submission of an application titled, "Accessible Dock and Pathway Development at Ocqueoc Outdoor Center" to the Michigan Natural Resource Trust Fund to develop a barrier-free dock, kayak and canoe launch, fishing pier, wildlife viewing area, pathway, picnic pods, parking and ADA compliant portable restroom on Ocqueoc Lake at the County-owned Ocqueoc Outdoor Center; and

WHEREAS, the proposed application is supported by Presque Isle County's current 2023-2027 approved 5-year recreation plan; and,

WHEREAS, Presque Isle County is making a financial commitment to the project in the amount of \$19,000 in cash; and,

WHEREAS, if the grant is awarded the applicant commits additional local match amounts of cash, donated labor and materials from the following sources:

Ocqueoc Township:	\$14,500 cash
Friends of Ocqueoc Outdoor Center	5,000 cash
Private Donor Pledge	2,000 cash
Friends of Ocqueoc Outdoor Center	<u>21,600</u> donated labor and materials
Total Donation:	\$43,100

NOW THEREFORE, BE IT RESOLVED that the Presque Isle County Board of Commissioners hereby authorizes submission of a Natural Resource Trust Fund Grant Application in the amount of \$144,300, and further resolves to make available a local match through financial commitment and donations totaling \$62,100, which constitutes 30% of the projected \$206,400 project cost, during the County's 2024-2025 and 2025-2026 fiscal years, recognizing that the County's fiscal year begins July 1 and ends June 30, requiring match payments to be spread across two fiscal years.

Motion by Commissioner Darga and supported by Commissioner Chappa to adopt the above Resolution.

Ayes: Heidemann, Darga, Chappa, Tollini

Nays: None

Excused: Saile

Motion carried by roll call vote.

**VACATION CARRY OVER**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to approve the carryover of 8 hours vacation time for Tom Hilla from his 2023 leave bank

Ayes: Darga, Chappa, Tollini, Heidemann

Nays: None

Excused: Saile

Motion carried by roll call vote.

## **COMMITTEE MEETINGS**

Commissioner Darga reported on the Public Health & Safety, Courthouse & Grounds, and Airport & Parks committee meeting held February 20, 2024 and requests approval for replacement of an air conditioner for the sheriff's dispatch office.

### **APPROVE AIR CONDITIONER DISPATCH OFFICE – SHERIFF'S DEPARTMENT**

Motion by Commissioner Darga and seconded by Commissioner Chappa to approve the bid from Renick Brothers in the amount of \$8,180.00 to replace the air conditioner unit in the dispatch room at the sheriff's department.

Ayes: Chappa, Tollini, Heidemann, Darga

Nays: None

Excused: Saile

Motion carried by roll call vote.

Personnel meeting will be set for Monday, February 26, 2024 at 2 p.m.

## **SPECIAL APPOINTMENT COMMITTEE REPORTS**

Tollini – reported on the Health Board meeting and the Road Commission meeting.

Darga – reported on an issue with someone dumping pails of human waste in the recycling bins and the whole batch had to be dumped so the county will be getting an invoice.

Heidemann – no report

Chappa – no report

Saile – not present

## **COMMISSIONER COMMENT**

Commissioner Chappa reminded board members to treat the public at the meetings with respect even if they do not agree with their statements made.

## **OTHER GOVERNMENT OFFICIALS**

County Clerk Ann Marie Main reported on the early voting for the first six full days and updated on conversation with the architect on the HVAC project.

Building Inspector Ken Robb reported on new codes going into effect in March and working to get the information out to contractors.

Electrical Inspector John Moran reported on some of the changes with the new codes.

## **CORRESPONDENCE**

2023 Annual report from the Presque Isle District Library.

Top O'Michigan Outboard Racing Club letter for the upcoming races on Grand Lake June 1-2, 2024.

## **PAYROLL**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to authorize per diem and mileage for this meeting.

Ayes: Tollini, Heidemann, Darga, Chappa

Nays: None

Excused: Saile

Motion carried by roll call vote.

## **ADJOURN**

Motion by Commissioner Darga and seconded by Commissioner Heidemann to adjourn.

Ayes: All, Motion carried by a majority vote.

Thereupon the Board adjourned at 10:54 a.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
John Chappa, Chair

\_\_\_\_\_  
Ann Marie Main, County Clerk

## February 23, 2024 Workshop

The Board of Commissioners for the County of Presque Isle met in the Commissioner's room of the Courthouse in the City of Rogers City on Friday, February 23, 2024 following the regular scheduled board meeting to conduct a work session regarding the soil permitting agreement with the Conservation District..

Chairman Chappa declared the work session open at 11:00 a.m.

Commissioners present: John Chappa, Mary Ann Heidemann, Clifford Tollini and Michael Darga

Commissioners absent: Wayne Saile, Jr.

Emily Frechette, Director at the Presque Isle Conservation District presented the board with an overview of the laws, training, duties and enforcement actions for inspectors performing the reviews to issue Soil Erosion permits to residents.

Discussion was had among the board and staff regarding enforcement options, policies and items to address.

A printed copy of the 2023 Annual report was presented to the board.

The session ended at 12:03 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
John Chappa, Chair

\_\_\_\_\_  
Ann Marie Main, County Clerk