



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES
PRESQUE ISLE COUNTY

GRETCHEN WHITMER
GOVERNOR

ROBERT GORDON
DIRECTOR

**Presque Isle Department of Health and Human Services
Board Agenda for January 14, 2021
Meeting held by Teams Meeting at 11:000 am due to COVID-19**

1. Call to Order
2. Public Comments
3. Approval of January 14, 2021 Agenda/Additions
4. Approval of December 18, 2020 Minutes/Permission to sign December Minutes
5. Monthly Reports and Expenditures
6. MCSSA District II Meeting Update
7. Legislative Committee Update
8. COVID-19 Update
 - a.) COVID vaccinations
 - b.) Parenting/sibling visitations
 - c.) Resumption of In-Person Casework for Child Welfare
 - d.) Adult Protective Services Casework
 - e.) Return to work
9. Agency Updates
 - a.) UCL
 - b.) Food Assistance Benefit Accuracy
10. Next Meeting: Thursday, February 11,2021

Board meetings are being held virtually due to COVID-19. Citizens may call into the meeting at: 1-248-509-0316, Mtg. 578968736# Citizens may contact Director Julie Waldron in advance of the meeting for additional information or questions at 231-627-8539. Arrangements can be made to accommodate those with disabilities.

PRESQUE ISLE DEPARTMENT OF HEALTH AND HUMAN SERVICES

BOARD MEETING MINUTES December 18, 2020

Meeting held by TEAMS Conference Call at 11:00 am due to COVID-19 Requirements for Social Distancing

Call to Order:

The meeting was called to order at 11:00 am by Marie LaLonde.

Members Present:

Meeting attended by Cynthia Szymanski, Marie LaLonde, Allan Bruder, Julie Waldron.

Nancy Shutes-County Commissioner

Public Comments:

None

Approval of December 18, 2020 Agenda/Additions:

A motion was made by Marie to approve the agenda. Allan seconded. Motion carried.

Approval of November 13, 2020, 2020 Minutes:

A motion to approve the November 13, 2020 Minutes was made by Allan. Seconded by Cynthia. Motion carried.

Motion made by Allan to allow Julie to sign both the November 13, 2020 Minutes. Seconded by Marie. Motion carried.

Monthly Reports:

The board was provided and reviewed various monthly reports including the beneficiary report.

MCSSA District II Meeting Update:

The next meeting is scheduled for January 27, 2021

Legislative Committee Update:

Allan reported the format for connecting recently changed and he was unable to connect.

Open Meetings Act:

Open Meetings Act-Amendments to PA228 of 2020

Presentation by Steve Girad, Attorney on November 17, 2020 sgirad@clarkhill.com 616-608-1148

Amendments put into effect 10/1/20 to the Open Meetings Act:

SB1108 retroactively approves all meetings, and decisions made during those meeting, when held electronically beginning 3/18/20 through 12/31/20. Can continue to meet remotely through 12/31/20.

Beginning 1/1/21-12/31/21, can only meet remotely to accommodate:

1. Active Military Duty
2. A medical condition: illness, injury, disability, or other health issue
3. A statewide or local state of emergency or disaster declared (by governor or local official) where in person meetings would risk the personal health or safety of members of the public or public body.

A board member participating virtually must announce that he/she is participating virtually and state the reason as identified above. He/she must also state their physical location state, county, city, township, or village location. This information must be included in the meeting minutes.

If there is no declaration of a disaster or emergency regarding COVID, then we can no longer have remote meetings beginning 1/1/21

Director Gordon may issue an order specifically requiring DHHS Boards to meet remotely.

We must update our board rules and member participation requirements to incorporate these changes.

We must post our Meeting notices at least 18 hours in advance on a public website on the home page or on a web page dedicated to public notices. The notice must state why we are meeting remotely and how the public may participate remotely and including board member contact information so that citizens may contact them in advance. Must also state how those with disabilities may participate. The Agenda must be published at least 2 hours before the meeting. However, we can be excused from this notification on our website if it is not updated on at least a monthly basis

We must make draft minutes available for public inspection within 8 days of meeting and approved minutes available within 5 days of approval.

Beginning 1/1/22, remote participation will only be allowed for those on active military duty.

Follow-up action taken by the House and Senate 12/16/20 with both approving a bill to continue allowing public bodies to meet virtually through March 31, 2021. After that date, the information above will go into effect with only the 3 situations above qualifying as reasons to meet remotely. The Governor is expected to sign this bill.

Nancy Shutes volunteered to talk with Ann Marie Main about allowing the DHHS Board Meeting Minutes and Agenda to be posted on the County website and she will report back at the meeting next month.

Emergency Food and Shelter Board 12/4/20 Update:

An EFSP Board Meeting was held 12/4/20 to review applications for funding submitted by LROs for the Phase 38 grant of \$7,197. All four churches received \$1,450, the Senior Center received \$1,300, and administrative costs were \$97.

COVID-19 Update:

In person casework services policies/procedures to children, parents, and parent-child-sibling visitations remain unchanged from last month with COVID pre-screening, personal protection equipment, and social distancing in place. In person casework services policies/procedures to vulnerable adults also remains the same as last month with all the precautionary measures in place as well.

The Governor has announced there will be no return to work for state employees until March 1, 2021. However, that date remains fluid depending on the progression of the pandemic and release of the vaccine.

Agency Update:

UCL continues to demonstrate improved functioning with standard of promptness of services to customers improved as well. It is anticipated there may be some back-log this month due to a shortened month due to four holidays.

The number 1 priority for the Department remains FAP (Food Assistance Program) Accuracy! The continuation of strategies remain in place to minimize the errors statewide.ie; additional trainings, focus work groups, increased case reads and re-reads, and corrective action plans.

Correspondence:

None

Next Meeting:

The next meeting is scheduled for Thursday, January 14, 2021 at 11:00 am by TEAMS conference call.

Marie LaLonde, Chairperson

Allan Bruder

Cynthia Szymanski

Julie Waldron, Secretary