

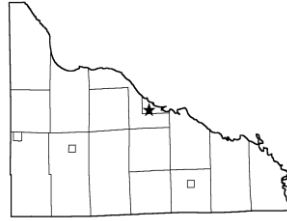
2021 Agendas & Minutes of the Board

Presque Isle County

Presque Isle County Clerk

Ann Marie Main
County Clerk

Chief Deputy



Rose M. Przybyla
Arlene E. Wojda
Melody Hincka
Alletta Misiak
Deputies

AGENDA PRESQUE ISLE COUNTY BOARD OF COMMISSIONERS ORGANIZATIONAL MEETING

Monday, January 4, 2021 10:00 a.m.

Call to Order
Pledge, Prayer and Roll Call
Public Comment

Election of Chair
Election of Vice Chairman
Adopt Presque Isle County Board of Commissioners
Rules of Order as Amended
Designation of Depositories
Establish Regular Meeting Dates for 2021
Disclosure Resolutions
Posting of Meeting Dates
Weather/Emergency Closing – County Offices
Out-of-State Conventions – Funding
Spending Limitations and Bidding Policy
Invitation to Bid – Approved as to Form
2021 Committee Appointments
Special Appointments by the Chairman – Ratification
Ratification of Chief Administrative Officer and Finance Committee
Publishing of Minutes

Payroll
Adjourn

151 E. Huron Ave.
P.O. Box 110
Rogers City, MI 49779

Phone: (989) 734-3288
Fax: (989) 734-7635

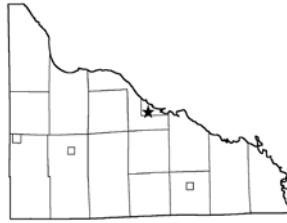
Email: piclerk@picounty.org

Ann Marie Main, County Clerk

Presque Isle County Board of Commissioners

COMMISSIONERS

District 1 – Nancy Shutes
District 2 – Lee Gapczynski
District 3 – Michael Darga
District 4 – Carl L. Altman
District 5 – John Chappa



CHAIR
Lee Gapczynski

VICE-CHAIR
Carl L. Altman

COUNTY CLERK &
CLERK TO THE BOARD OF
COMMISSIONERS
Ann Marie Main

NOTICE OF MEETING

Presque Isle County Board of Commissioners
Monday, January 4, 2021 at 10:00 am

The Presque Isle County Board of Commissioners will be offering participation via a remote meeting link for their next regularly scheduled meeting.

The meeting can be viewed using the Zoom App with the following link:
<https://us02web.zoom.us/j/84404009635?pwd=MGRaV1pxNnVQNFM5QmhPOThuUnlYdz09>

You may participate via the Zoom link if your computer has microphone capabilities or via telephone by dialing and following the correct prompt.
1-646-558-8656, then enter ID No.: 844 040 09635#
and Passcode: 371117

Please follow the instructions that will be given by the Clerk during of the meeting for your opportunity to participate.

Stay Safe,
Presque Isle County Board of Commissioners.

151 E. Huron Ave.
P.O. Box 110
Rogers City, MI 49779

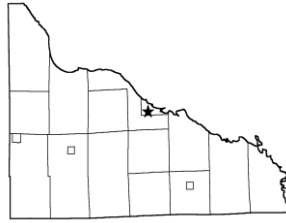
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Presque Isle County Board of Commissioners

COMMISSIONERS

District 1 – Nancy S. Shutes
District 2 – Lee Gapczynski
District 3 – Michael Darga
District 4 – Carl L. Altman
District 5 – John Chappa



CHAIR
Carl L. Altman

VICE-CHAIR
Lee Gapczynski

COUNTY CLERK &
CLERK TO THE BOARD OF
COMMISSIONERS
Ann Marie Main

AGENDA

Board of Commissioner's Meeting
Thursday, January 14, 2021
4:00 p.m.

Call to Order
Pledge, Prayer and Roll Call
Approval of the Agenda – Additions/Deletions
Conflict Disclosure
Minutes of the Meeting of December 23, 2020
Minutes of January 4, 2021
Claims Audit

Citizens Appearing Before the Board

Unfinished Business:

1.

New Business:

1. Resolution of Agency
2. Resolution to Borrow

Committee Reports
Other Government Officials
Commissioner Comment
District Commissioner Reports
Correspondence
Payroll
Adjourn

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Rogers City, MI 49779

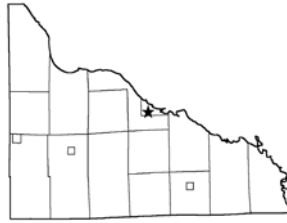
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Presque Isle County Board of Commissioners

COMMISSIONERS

District 1 – Nancy Shutes
District 2 – Lee Gapczynski
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District 4 – Carl L. Altman
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CHAIR
Carl L. Altman

VICE-CHAIR
Lee Gapczynski

COUNTY CLERK &
CLERK TO THE BOARD OF
COMMISSIONERS
Ann Marie Main

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1-646-558-8656, then enter ID No.: 859 5973 0945#

Passcode: 691484

Please follow the instructions that will be given by the Clerk during of the meeting for your opportunity to participate.

Stay Safe,
Presque Isle County Board of Commissioners.

Ann Main is inviting you to a scheduled Zoom meeting.

151 E. Huron Ave.
P.O. Box 110
Rogers City, MI 49779

Phone: (989) 734-3288
Fax: (989) 734-7635

Email: piclerk@picounty.org

Prior to the meeting beginning. The County Clerk gave the oath of office to all members

The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Tuesday, January 4, 2021, at 10:00 a.m. for the purpose of organizing.

County Clerk Ann Marie Main called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Altman gave the prayer and the Clerk called the roll.

Commissioners present: Nancy Shutes, Lee Gapczynski, Michael Darga, Carl L. Altman and John Chappa.

Commissioners excused: None

PUBLIC COMMENT

Rachel Goodstein, Rogers City resident commented on the 150th Anniversary of Presque Isle County.

Wayne Vermilya, Allis Township residents commented on his appreciation of "Public Comment" placed on the agenda of the Organizational Meeting agenda.

ELECTION OF A CHAIR

Commissioner Darga nominated Commissioner Altman. Commissioner Shutes nominated Commissioner Gapczynski. After three calls for further nominations and there being none, a motion was made by Commissioner Darga and seconded by Commissioner Altman to close the nominations. A roll call vote was taken.

Gapczynski – Gapczynski
Darga - Altman
Altman – Altman
Chappa – Altman
Shutes – Gapczynski

Commissioner Altman is elected Chairperson of the Board of Commissioners for 2021/2022.

ELECTION OF A VICE-CHAIR

Commissioner Chappa nominated Commissioner Darga. Commissioner Shutes nominated Commissioner Gapczynski. After three calls for further nominations and there being none, a motion was made by Commissioner Darga and seconded by Commissioner Chappa to close the nominations. A roll call vote was taken.

Gapczynski – Gapczynski
Darga - Darga
Altman – Gapczynski
Chappa – Darga

Shutes – Gapczynski

Commissioner Gapczynski is elected Vice-Chair of the Board of Commissioners for 2021.

PRESQUE ISLE COUNTY BOARD OF COMMISSIONERS RULES OF ORDER AS AMENDED

Motion by Commissioner Darga and seconded by Commissioner Gapczynski to adopt the 2021 Presque Isle County Board of Commissioners Rules of Order as amended on January 4, 2021

Ayes: Altman, Chappa, Shutes, Gapczynski, Darga

Nays: None

Motion carried by roll call vote.

RESOLUTION – DESIGNATION OF DEPOSITORIES

WHEREAS, under the laws of the State of Michigan, Act No. 40 of the Michigan Public Acts of 1932, 1st Extra Session, as amended (MCL 129.12), this Board is required to provide, by resolution, for the deposit of all public monies, including tax monies belonging to or held for the State, County or other political units coming into the hands of the County Treasurer in one or more financial institutions within the State, and

THEREFORE, BE IT RESOLVED by the Presque Isle County Board of Commissioners as follows:

1. The Presque Isle County Board of Commissioners hereby provides for the designation and deposit of all public money including tax money by the Presque Isle County Treasurer in the following financial institutions:
 - Huron State Bank of Rogers City f/k/a Huron National Bank
as General Depository
 - Calcite Credit Union
 - Awakon Federal Credit Union
 - TCF bank f/k/a Chemical Bank
 - Morgan Stanley Financial
 - Bank of Alpena
 - First Federal of Northern Michigan – Alpena and Cheboygan
2. The Treasurer and Finance Committee are authorized to enter into and execute on behalf of the County any contracts with any bank or trust company for the safekeeping or their party custodianship of any of the County's securities which will be the subject of such safekeeping or party custodianship arrangements, on such terms and conditions as the County Treasurer shall require, and
3. The County Treasurer is authorized to rely on the continuing effect of this Resolution until amended or repealed by a subsequent resolution of this or a successor Board of Commissioners.

Motion by Commissioner Darga and seconded by Commissioner Gapczynski to adopt the above resolution.

Ayes: Chappa, Shutes, Gapczynski, Darga, Altman
Nays: None
Motion carried by roll call vote.

MEETING DATES FOR 2021 ESTABLISHED

Motion by Commissioner Darga and seconded by Commissioner Shutes that the 2021 regular meetings of the Board of Commissioners for the County of Presque Isle will be held on the second Thursday at 4:00 p.m. and the last Friday at 9:30 a.m., a change due to a holiday, or unless otherwise called by the Chair.

Ayes: Shutes, Gapczynski, Darga, Altman
Nays: Chappa
Motion carried by roll call vote.

DISCLOSURE RESOLUTION – COMMISSIONER SHUTES

Motion by Commissioner Darga and seconded by Commissioner Gapczynski to adopt the following resolution:

WHEREAS, Nancy Shutes of Ocqueoc, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2021, and

WHEREAS, Ms. Shutes is the owner of Books End, LLC of Michigan, and

WHEREAS, Ms. Shutes is an account member in PNC Bank of Cheboygan, Michigan, First Community Bank of Cheboygan, and

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Ms. Shutes is an owner Books End, LLC, and an account member at said banks and does desire to continue business as usual with said businesses and banks.

Ayes: Gapczynski, Darga, Altman, Chappa, Shutes
Nays: None
Motion carried by roll call vote.

DISCLOSURE RESOLUTION – COMMISSIONER GAPCZYNSKI

Motion by Commissioner Darga and supported by Commissioner Altman to adopt the following resolution:

WHEREAS, Lee Gapczynski of Rogers City, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2021, and

WHEREAS, Mr. Gapczynski is a stockholder in Concrete Alternatives INC of Rogers City, Michigan, a member of 23 North Properties LLC of Rogers City, Michigan, a stockholder and member of the Board of Directors of Huron State Bank Corp. of Rogers City and account member of Calcite Credit Union of Rogers City, and

WHEREAS, Huron State Bank and Calcite Credit Union are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Gapczynski is a stockholder in Concrete Alternatives, INC of Rogers City, a member of 23 North Properties LLC of Rogers City, Michigan a member of the Board of Directors at Huron State Bank, a stockholder in Huron State Bank Corp. and account member with the Calcite Credit Union and does desire to continue business as usual with said business, bank and credit union.

Ayes: Darga, Altman, Chappa, Shutes, Gapczynski

Nays: None

Motion passed by roll call vote.

DISCLOSURE RESOLUTION – COMMISSIONER DARGA

Motion by Commissioner Altman and seconded by Commissioner Shutes to adopt the following resolution:

WHEREAS, Michael Darga of Rogers City, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2021, and

WHEREAS, Mr. Darga is a the owner of Mike Darga Builders and Mike Darga Catering of Rogers City, Michigan, and

WHEREAS, Mr. Darga is an account member in Calcite Credit Union of Rogers City, Huron State Bank of Rogers City and TCF Bank of Rogers City, and

WHEREAS, Calcite Credit Union, Huron State Bank and Chemical Bank are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Darga is a the owner of Mike Darga Builders, Mike Darga Catering, and an account member in said credit union and banks and does desire to continue business as usual with said businesses, banks and credit union.

Ayes: Altman, Chappa, Shutes, Gapczynski, Darga

Nays: None

Motion carried by roll call vote.

DISCLOSURE RESOLUTION – COMMISSIONER ALTMAN

Motion by Commissioner Darga and seconded by Commissioner Gapczynski to adopt the following resolution:

WHEREAS, Carl L. Altman of Hawks, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2021, and

WHEREAS, Mr. Altman is owner of Night Hawk Inn of Hawks, Michigan, an account member in Huron State Bank of Rogers City and the Calcite Credit Union of Rogers City, and

WHEREAS, Huron State Bank and Calcite Credit Union are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Altman is owner of Night Hawk Inn of Hawks, Michigan, and an account member in Huron State Bank and the Calcite Credit Union and does desire to continue business as usual with said business, bank and credit union.

Ayes: Chappa, Shutes, Gapczynski, Darga, Altman

Nays: None

Motion carried by roll call vote.

DISCLOSURE RESOLUTION – COMMISSIONER CHAPPA

Motion by Commissioner Darga and seconded by Commissioner Chappa to adopt the following resolution:

WHEREAS, John Chappa of Hawks, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2021, and

WHEREAS, Mr. Chappa is the owner of Swan River Ranch, and

WHEREAS, Mr. Chappa is an account member in Calcite Credit Union of Rogers City, and TCF Bank of Rogers City, and

WHEREAS, Calcite Credit Union, Awakon Federal Credit Union and Chemical Bank are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Chappa is the owner of Swan River Ranch and an account member in said credit union and banks and does desire to continue business as usual with said businesses, banks and credit union.

Ayes: Shutes, Gapczynski, Darga, Altman, Chappa

Nays: None

Motion carried by roll call vote.

DISCLOSURE RESOLUTION – COUNTY CLERK

Motion by Commissioner Darga and seconded by Commissioner Gapczynski to adopt the following resolution:

WHEREAS, Ann Marie Main of Millersburg, Michigan has been elected Presque Isle County Clerk effective January 1, 2021 for a term of four years, and

WHEREAS, Ms. Main is an account member with the Calcite Credit Union of Rogers City, Huron State Bank of Rogers City and the Awakon Federal Credit Union, and

WHEREAS, the Calcite Credit Union, Huron State Bank of Rogers City and the Awakon Federal Credit Union are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Ms. Main is an account member with Calcite Credit Union, Huron State Bank and the Awakon Federal Credit Union and does desire to continue business as usual with said credit unions and bank.

Ayes: Gapczynski, Darga, Altman, Chappa, Shutes

Nays: None

Motion carried by roll call vote.

DISCLOSURE RESOLUTION – COUNTY TREASURER

Motion by Commissioner Darga and seconded by Commissioner Gapczynski to adopt the following resolution:

WHEREAS, Bridget LaLonde of Rogers City, Michigan has been elected Presque Isle County Treasurer effective January 1, 2021 for a term of four years, and

WHEREAS, Ms. LaLonde is an account member with Huron State Bank of Rogers City, and

WHEREAS, Huron State Bank is used as a depository for funds of said county;

THEREFORE, the Board of Commissioners of Presque Isle County are fully cognizant of the fact that Ms. LaLonde is an account member with Huron State Bank of Rogers City and does desire to continue business as usual with said bank.

Ayes: Darga, Altman, Chappa, Shutes, Gapczynski

Nays: None

Motion carried by roll call vote.

POSTING MEETING DATES – APPOINTMENT

Motion by Commissioner Darga and seconded by Commissioner Gapczynski to appoint the County Clerk to be responsible for posting regular meeting notices and committee meeting notices of the Presque Isle County Board of Commissioners for 2021.

Ayes: All, Motion passed by majority vote.

WEATHER/EMERGENCY CLOSING – COUNTY OFFICES

Motion by Commissioner Darga and seconded by Commissioner Gapczynski that the chair or the vice-chair be responsible for closing the county offices in case of a weather emergency or

any other kind of emergency and to notify the rest of the board members and the radio and local TV station of their decision.

Ayes: All, Motion passed by majority vote

OUT-OF-STATE CONVENTIONS – FUNDING

Motion by Commissioner Gapczynski and seconded by Commissioner Darga that no out-of-state conventions, conferences or meetings will be funded during 2021, except by prior approval of the Board of Commissioners.

Ayes: Altman, Chappa, Shutes, Gapczynski, Darga

Nays: None

Motion carried by roll call vote.

SPENDING LIMITATIONS, BIDDING POLICY AND TRANSFERS

Motion by Commissioner Darga and seconded by Commissioner Shutes that it shall be the policy of this Board that continuing for 2021 the limit for spending on supplies will be \$1500.00 for any one item or group of items and if the cost exceeds \$1500.00, authorization must first be obtained from the Finance Committee or the full Board. Food and medical supplies for the jail are an exception to this directive.

Any amount in excess of \$1,500.00 must be presented to the Finance Committee in the form of a written request and must have approval by a majority of the Board of Commissioners.

It shall be the policy of this Board that two of the three members listed: the Chairperson, Vice-Chair or Finance Chairperson can authorize emergency maintenance repairs or replacements up to \$8,000.00.

No adjustment or transfer of funds shall be allowed which will adjust any employee's salary, bonus, compensation, or benefits, without the approval of the Board of Commissioners.

No adjustment or transfer will be allowed so as to co-mingle funds, and no department adjustment or transfer will be allowed that requires the transfer of funds from other separate funds, either into the department budget, or out of the department budget, without prior approval of the Finance Committee. The transfer or movement of funds does not apply to separate funds established through grant monies received in accordance with grant requests prepared by each department.

Ayes: Chappa, Shutes, Gapczynski, Darga, Altman

Nays: None

Motion carried by roll call vote.

INVITATION TO BID – LEGAL FORM

Motion by Commissioner Darga and seconded by Commissioner Shutes to adopt the following proposed form of "Invitation to Bid" which meets legal requirements:

INVITATION TO BID

Notice is given that sealed proposals will be received at the Office of the Presque Isle County Clerk, P.O. Box 110, 151 E. Huron Avenue, Rogers City, Michigan 49779, on or before ____ (date) ____ at the hour of ____ o'clock ____ p.m., to be opened ____ (specify date and time) ____ for:

(Specifications)

*Optional – a certified check in the amount equal to 10% of the total bid and made payable to Presque Isle County must accompany each bid as evidence of good faith and as guarantee that the bidder will comply with terms of the bid.

*Optional – the plans and specifications of the work may be examined at the Office of the County Clerk weekdays from ____ (time) ____.

The Presque Isle County Board of Commissioners reserves the right to reject any and all bids (when appropriate add: or to accept any bid as a whole or in part) as in the exercise of discretion the Board may deem to be in the best interest of the County.

Ayes: All, Motion carried by majority vote.

COMMITTEE APPOINTMENTS

Chairman Altman made the following committee appointments and special appointments. First named is committee chairperson.

Executive Committee	Altman, Gapczynski, Darga (alternate)
Finance and Auditing Committee	Gapczynski, Altman, Darga (alternate)
Personnel Committee	Gapczynski, Shutes, Altman (alternate)
Courthouse & Grounds Committee	Chappa, Darga, Shutes (alternate)
Public Health & Safety Committee	Darga, Chappa, Shutes (alternate)
District Health Board	Altman, Gapczynski, Darga and Shutes (alternates)

Motion by Commissioner Darga and seconded by Commissioner Shutes to ratify the above committee appointments as presented by Chairman Altman for 2021.

Ayes: Chappa, Shutes, Gapczynski, Darga, Altman

Nays: None

Motion carried by roll call vote.

SPECIAL APPOINTMENTS

Chairman Altman made the following special appointments:

Chief Administrative Officer	Altman
53 rd Circuit Court Advisory Committee	Gapczynski, Altman

Northern Counties Association	Altman, Gapczynski (alternate)
Michigan Works (Consortium)	Altman, Shutes (alternate)
MI Townships Association	Darga, Shutes, Chappa (alt)
Multi County Authority for Solid Waste	Darga
Department of Human Services	Shutes
Community Corrections Advisory Bd.	Gapczynski, Altman,
NEMCOG	Altman, Gapczynski (alternate)
CDC/EDC/Tourism	Chappa, Darga (alternate)
Transit Authority	Shutes
Recycling Alliance	Darga
Conservation District	Chappa, Darga, (alt)
Senior Citizens	Darga, Shutes (alternating members)
NEMCSA	Chappa, Altman (alternate)
Road Commission Liaison	Chappa, Shutes (alternate)

Motion by Commissioner Darga and seconded by Commissioner Shutes to ratify the special appointments as presented by Chairman Altman for 2021.

Ayes: Shutes, Gapczynski, Darga, Altman, Chappa

Nays: None

Motion carried by roll call vote.

CHIEF ADMINISTRATIVE OFFICER AND FINANCE AND AUDITING COMMITTEE

Chairman Altman appointed the Chair of the Board as Chief Administrative Officer for Presque Isle County for 2021 and appointed Commissioner Gapczynski and Chairman Altman to the Finance and Auditing Committee for 2021.

Motion by Commissioner Darga and seconded by Commissioner Shutes to ratify the appointments of Chief Administrative Officer and the Finance and Auditing Committee for 2021 as presented by Chairman Altman.

Ayes: Gapczynski, Darga, Altman, Chappa, Shutes

Nays: None

Motion carried by roll call vote.

PUBLISHING OF MINUTES

Motion by Commissioner Shutes and seconded by Commissioner Gapczynski to post the minutes of the Board of Commissioner's minutes according to Rules of Order adopted by this Board.

Ayes: Darga, Altman, Chappa, Shutes, Gapczynski

Nays: None

Motion carried by roll call vote.

PAYROLL

Motion by Commissioner Shutes and seconded by Commissioner Gapczynski to authorize per diem and mileage for this meeting.

Ayes: Altman, Chappa, Shutes, Gapczynski, Darga

Nays: None

Motion carried by roll call vote.

ADJOURN

Motion by Commissioner Darga and seconded by Commissioner Gapczynski to adjourn until Thursday, January 14, 2020 at 4:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 10:53 a.m.

DATE: January 4, 2021

Carl L. Altman, Chair

Ann Marie Main, County Clerk