

**53rd Circuit Court
County of Presque Isle
File/Copy Request Form**

1. Date of Request: _____

2. Requested By: Name: _____
Address: _____
Telephone: Home _____ Office _____

3. Please specify the complete party name(s) and/or case number below:

Case Number: _____

Party Name(s): _____ vs. _____

4. Nature of Request:

_____ Review File

_____ Obtain Copies

5. If copies are requested, list documents to be copied:

_____ Complete case file (Except for any nonpublic court records)

_____ Specific documents (List – use additional pages if necessary)

NOTE: Michigan law does not require that you place your name and address on this form. This information is required to facilitate the processing of your request.

For Court Use Only

of copies _____ x _____ (amount per page)

Total charges: \$ _____

Processed by: _____ on _____
Deputy Clerk Date