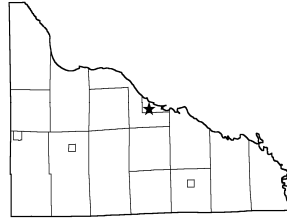


# Presque Isle County Clerk

Ann Marie Main  
County Clerk

Darrin C. Darga  
Chief Deputy



Rose M. Przybyla  
Arlene E. Wojda  
Kayla R. Beaver  
Deputies

Re: Request for Qualifications, Ocqueoc Outdoor Center Multi-purpose Building Renovations

Dear Design Professional:

Presque Isle County intends to hire a Michigan-licensed architect or engineer to assist with renovation design and construction for a multi-use building located within Ocqueoc Outdoor Center (OOC) campus. The OOC is a youth and adult outdoor recreation camp and retreat facility. The Center is located at 7142 Ocqueoc Lake Road, in Ocqueoc Township. The campus occupies approximately 18 acres on the shoreline of Ocqueoc Lake, and was used as a Civilian Conservation Corps (CCC) campsite from 1933 to 1941. After World War II, the site was converted for use as a youth overnight camp for 4-H and other camping groups. The site presently includes nine buildings; seven that are original to the CCC period, and two that are more recent. Presque Isle County currently offers the site, in whole or in part, for group recreation rentals. Additionally, the site serves as a public park with fishing, picnic and boating access to Ocqueoc Lake.

The purpose of the current project is to rehabilitate the original CCC Camp garage building for use as a crafts classroom and secure equipment storage facility. The garage is a simple wood-frame structure; without fancy detail or ornate finishes. But because of the historic significance of the site, the County wishes to rehabilitate rather than replace the old garage structure, preserving original features like the hand-built garage doors. The garage is presently in a dilapidated state, and rehabilitation is intended to both conserve the structure, and to encourage new uses at the Center that will draw additional rentals.

Presque Isle County has received a Michigan DNR Recreation Passport Grant to assist in the garage building rehabilitation and re-use. The total project cost is estimated to be in \$97,800, of which \$73,300 is Passport Grant funding, and \$24,500 is local match. The match amount includes both cash, donated materials and donated volunteer labor. The Michigan DNR Recreation Passport Grant program limits allowable design fees to ten percent of construction costs; therefore design fees for this project are anticipated to be approximately \$9,000 (fee to be negotiated after selection).

Grant regulations require a Michigan-licensed Architect or Engineer to serve as the Prime Professional. Listed below are additional skills and experience desired for the selected Prime Professional.

- Experience in preparing plans, specifications and bid documents for similar public projects
- Proximity to the project site for easy access and construction monitoring
- Knowledge of and/or experience with Michigan DNR recreation grant project procedures
- Familiarity with the Secretary of Interior Standards for Rehabilitation of historic structures
- Experience incorporating ADA and Universal Design criteria into plans and specifications
- Ability to work successfully with public boards and commissions
- Willingness to cooperate with volunteer groups and incorporate volunteer labor into projects
- Success in guiding and inspecting the work of construction contractors to assure performance
- Ability to organize and submit timely project documentation in formats required by the grant
- Client references from three similar projects

151 E. Huron Ave.  
P.O. Box 110  
Rogers City, MI 49779

Phone: (989) 734-3288  
Fax: (989) 734-7635

Email: piclerk@picounty.org

*Presque Isle County is an Equal Opportunity Employer.*

If you are interested in competing for the work described above, please submit your statement of qualifications to the address below, on or before 4:00 pm, March 29, 2018.

Attn: Outdoor Center RFQ  
c/o Presque Isle County Clerk  
PO Box 110  
Rogers City MI 49779

Guidelines for the RFQ packet are as follows:

- Please limit the RFQ materials to 10 pages maximum length
- Please submit four hard copies of your response for selection committee review
- Slick and expensive proposal materials are not necessary or desired
- Contents must address and document the desired qualifications listed above
- Include a summary of three similar completed projects, including location
- Include client references for the three selected projects
- Include the project manager's name, brief resume, office location and contact information

Questions about this solicitation may be addressed, in writing, to the County Clerk, on or before March 15, 2018. Questions and responses will be shared with the solicitation list.

Thanks you for your interest and response to this solicitation.

Sincerely,

Ann Marie Main  
Presque Isle County Clerk or Building and Grounds Committee

Attachment: Photo of OOC Garage

# OOC Garage

